

# SCHOOL MONTHLY REPORT 2025-26

## JULY

Submitted on : 04/08/2025

Report submitted by  
**Lamtinneng Haokip**  
Principal  
**OASIS ACADEMY**

# I. STATISTICS :

## 1.1. Enrollments -

OASIS ACADEMY									
2024-25 ADMISSION RECORD as of 31th July 2025									
CLASS	BOYS			GIRLS			TOTAL		
	DS	Boarders	Total	DS	Boarders	Total	DS	Boarders	Total
NURSERY	14	0	14	13	0	13	27	0	27
LKG	6	0	6	5	0	5	11	0	11
UKG	5	0	5	1	0	1	6	0	6
I	5	0	5	4	0	4	9	0	9
II	3	0	3	6	0	6	9	0	9
III	1	0	1	7	0	7	8	0	8
IV	9	0	9	6	0	6	15	0	15
V	5	1	6	3	0	3	8	1	9
VII	8	1	9	2	0	2	10	1	11
VIII	9	1	10	4	0	4	13	1	14
IX (CARMEL)	0	7	7	0	1	1	0	8	8
TOTAL	65	10	75	51	1	52	116	11	127

### DETAILS :

Total no. of students (Oasis Academy) taken admission 2025-26 as on July 31st 2025: 119 students

No. of new admission (out of 119): 40 students

Total no. of IX Students boarders : 8 students

Total no. of Borders : 11 students

1.2. Total working days (including Saturdays) - 04 days

1.3. Theme of the month - Humble

1.4. Circulations/Notice : 2 times

1.5. New Teachers/Staff Released/Extra role - N/A

1.6. Value of the month : Growth, Responsibility, collaboration

1.7. No. of staff meetings conducted-

A. Teachers : 2 times

B. Executive Director : 2

C. Wardens : 1

## 2. ACADEMIC HIGHLIGHTS

### 2.1. Preparedness for PTM :

For the Parent-Teacher Meeting (PTM) held on **4th July 2025**, the following arrangements were made to ensure a smooth and productive session:

**2.2.1. Parents Feedback Form:** A feedback form was designed to gather parents' insights and satisfaction levels across multiple areas, including school administration, safety measures, quality of teaching and learning, and the range and effectiveness of co-curricular activities. This form provided valuable input from parents, allowing the school to understand their expectations and address any concerns.

**2.2.2. PTM Orientation for Teachers:** An orientation session for teachers in preparation for the upcoming Parent-Teacher Meeting (PTM) was held on this day. The session covered all essential aspects to ensure a smooth and effective PTM.

The orientation included:

1. Guidance on student blackwork (classwork and notebooks),
2. Sharing of all necessary information and documents related to student performance,
3. Discussions on effective communication strategies with parents, and
4. Words of encouragement to the teachers for their continued dedication and efforts in supporting each child's growth and development.

The session aimed to align all teachers with the goals of the PTM and to foster meaningful engagement with parents.

**2.2.3. Parent-Teacher Meeting (PTM):** The Parent-Teacher Meeting (PTM) was held on 4th July 2025 as a one-on-one interaction session, starting at 11:00 AM. The meeting was arranged primarily to discuss students' performance in Periodic Test – 1. Parents received their children's marksheets along with a comprehensive overview of their academic progress from the class teachers. Teachers shared detailed feedback, highlighting each student's strengths, areas requiring improvement, and any specific support that might benefit their learning journey. The session served as a meaningful platform for collaborative dialogue between parents and teachers, aimed at aligning efforts to support the academic and personal development of each child.



## 3. CLUBS & CO-CURRICULAR ACTIVITIES

### 3.1. Activities on Lokapriya Gopinath Bordoloi – 30th June to 3rd July 2025

Oasis Academy organized a series of activities to honor and remember Lokapriya Gopinath Bordoloi, aimed at helping the younger generation understand and appreciate his invaluable contributions to the nation.

The activities were conducted during the Activity Period from 30th June to 3rd July 2025, and included:

- Biography Writing
- Essay Writing
- Group Discussions on his life, values, and legacy

These sessions provided students with an opportunity to reflect on the significant role Gopinath Bordoloi played in India's freedom movement and in shaping Assam's identity, fostering a sense of pride and awareness among them.



## 4. STAFF TRAINING

### 4.1. Wash'Em Training Progress Report (July–August 2025)

On The Principal of Oasis Academy is currently participating in the *Online Training on Wash'Em for South Asia – An Evidence-Based Approach to Hygiene Design in a Humanitarian Crisis*. This virtual training, held via Zoom, spans from 3rd July to 14th August 2025, with sessions scheduled daily from 9:00 to 10:30 AM (GMT +5:45). The program is designed to equip professionals with the knowledge and tools to develop context-specific and evidence-based handwashing behavior change programs during humanitarian emergencies such as pandemics, floods, earthquakes, and displacement situations.

The training emphasizes practical, research-driven strategies for improving hygiene behavior in crisis contexts. As of now, the Principal has successfully completed three out of four modules. The first module introduced the Wash'Em approach and laid the foundation for understanding hygiene promotion through behavior-centered design. The second module focused on rapid assessment tools, including training on how to conduct efficient focus group

discussions and gather actionable field data. The third module provided hands-on experience with the Wash'Em Program Designer, covering data entry, analysis, and the generation of context-specific recommendations for hygiene behavior programs.

The final module, which focuses on implementation planning and monitoring, remains pending and will be completed before the training concludes on 14th August 2025. This



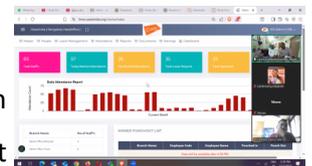
ongoing training has proven to be highly relevant for the Academy, as it aligns with the institution's commitment to health, hygiene, and disaster preparedness. The knowledge and insights gained will support the development of stronger school-based hygiene initiatives and improve the institution's capacity to respond effectively to emergencies.



## 4.2. Training Session on HRMS Leave Management :

On 15th July 2025, a dedicated training session on the HRMS (Human Resource Management System) was organized for all line managers of Oasis India. The focus of the session was to provide detailed guidance on the leave approval process within the HRMS platform, ensuring that all managerial staff are well-equipped to manage and approve staff leave requests accurately and efficiently.

The session was conducted virtually via Zoom and was facilitated by Mr. Arumugam (Administration, Oasis India) and Mr. Philip (HR, Oasis India), who are the designated point persons for the HRMS application. They guided the participants through the technical aspects of the system, demonstrated step-by-step procedures, and addressed queries related to leave tracking, approval workflows, and best practices for maintaining digital attendance and leave records.



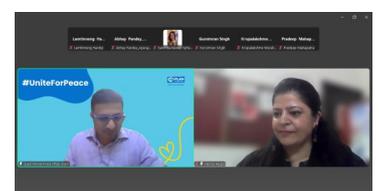
The training aimed to enhance operational efficiency, reduce paperwork, and ensure a transparent and standardized leave management process across the organization.

## 4.3. Virtual Panel Discussion: Harmonizing Social Protection and Locally Led Humanitarian Response :

On 22nd July 2025 at 3:00 PM IST, the Principal of Oasis Academy participated in a virtual panel discussion organized by Sphere India Academy on the theme: "Harmonizing Social Protection & Locally Led, Inclusive Humanitarian Cash Transfer Confirmation."



The session brought together practitioners, policymakers, and humanitarian leaders to discuss ways to align social protection systems with inclusive, community-led cash transfer mechanisms during humanitarian crises. The panel highlighted the importance of equity, contextual relevance, and local leadership in delivering effective financial aid in emergency responses.



## 5. MONTHLY OVERVIEW

5.1. The staff appraisal sheet of Oasis Academy was successfully completed and shared with the HR department of Oasis India on 7th July 2025.

5.2. Two student-teacher interns, Ms. Oshinn Lhingneilam and Ms. Lhingpithiem, from St. Mary's College, Shillong, joined Oasis Academy for a three-week internship as part of their four-year integrated B.A. B.Ed. program (5th semester). The internship took place from 16th June to 4th July 2025. Their practice teaching was successful, and both interns expressed positive feedback about their experience at the school. A certificate of completion was presented to them on the final day.



5.3. Website updates and development have been carried out once or twice a week in coordination with the IT In-charge, Ms. Mimin Kipgen, to ensure timely reflection of all school-related content.

5.4. The school's Facebook and YouTube channels are regularly updated by the Media Team to showcase ongoing events, achievements, and official announcements.

5.5. Monthly thoughts and themes were carefully curated and implemented to inspire, motivate, and guide both students and staff throughout the academic term.

5.6. The Pink Book, an essential student record for monitoring academic progress and discipline, was reviewed as part of the school's routine documentation and tracking system.

5.7. The CoM (Council of Management) report for the first quarter was finalized and sent out on 12th July 2025.

5.8. The Conflict of Interest Declaration Form was signed by all staff members and submitted to HR on 17th July 2025 in compliance with organizational policies.

5.9. The school declared its Summer Vacation from 4th July to 4th August 2025, allowing both staff and students a well-deserved break.