

2024
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2025

 **SCHOOL**
MONTHLY
REPORT


SEPTEMBER

Submitted on : 02/10/2024

Report submitted by
Lamtinneng Haokip
Principal
OASIS ACADEMY

1. STATISTICS :

1.1. Enrollments -

OASIS ACADEMY									
2024-25 ADMISSION RECORD as of 30th September 2024									
CLASS	BOYS			GIRLS			TOTAL		
	DS	Boarders	Total	DS	Boarders	Total	DS	Boarders	Total
NURSERY	3	0	3	5	0	5	8	0	8
LKG	5	0	5	1	0	1	6	0	6
UKG	5	0	5	4	0	4	9	0	9
I	3	0	3	5	0	5	8	0	8
II	1	0	1	6	0	6	7	0	7
III	8	0	8	6	0	6	14	0	14
V	6	1	7	3	2	5	9	3	12
VI	8	1	9	6	0	6	14	1	15
VII	7	2	9	4	2	6	11	4	15
VIII	4	2	6	4	1	5	8	3	11
IX (CARMEL)	0	8	8	0	1	1	0	9	9
TOTAL	50	14	64	44	6	50	94	20	114

1.2. Total working days (including Saturdays) - 20 days

1.3. Holidays - 2 days

1.4. Theme of the month - Joyful

1.5. Circulations : 3 nos

1.6. New Teachers/Staff Released/Extra role - NA

1.7. No. of staff meetings conducted-

i. Teachers : 4

ii. Director & Executive Director—9

1.8. No. of staff Interviews attended - NA

1.9. Value of the month : Inspire, resilience & care

1.10. Meetings held with other Organisations -

Sl.no.	Date	R.P Name	Mode
1.	06/09/24	Kanchan Boro, Principal, Mt. Sinai	Offline
2.	10/09/24	Rachel & Gemma, OA Oldham	Online

1.11. Teachers attendance/absent record :

Sl.no.	Date	Name	No. of days
1	10-09-2024 to 12-09-2024	Miss Vahneichin	3
2	11-09-2024	Sir Thangneo	1
3	30-08-2024	Miss Rumi	1

2. ACADEMIC HIGHLIGHTS :

2.1. HABIT CHAMPION :

Each month, a new habit is introduced for students to adopt, and those who best exemplify the habit are awarded a Badge of Honor, which they wear daily. The theme of the month for August was Hopeful, and the awards for it were presented on 2nd September 2024 by Md. Monica Sangma, mother of Eric Sangma from Class III. She distributed the Badge of Honor and certificates, offering words of encouragement to the students.

The theme for September is Joyful, and the Habit Champion certificate and Badge of Honor will be presented in the month of October. The following are the winners of the Habit Champion of the Month, along with the reasons for their recognition:

CLASS	NAME	REASON/GROUND OF AWARD
NURSERY	Letgunhau Vaiphei	He is positive, confident and visionary
LKG	Tonmoy Rabha	He is optimistic and focused
UKG	Aanus Boro	He is patience towards his classmate
CLASS I	Warepam Robika Devi	She has helpful attitude
CLASS II	Dibyansha Banerjee	She is responsibility in all acts
CLASS III	Noresil K Marak	She has improve her handwriting and maintain cleanliness
CLASS V	Bonjita Das	Respect for others
CLASS VI	Chinnunmoi	she strive towards her excellence
CLASS VII	Ridhi singh	For being hopeful for positive outcomes
CLASS VIII	Nehlenthang Khongsai	He is calm and positive



2.2. PREPAREDNESS FOR SUMMATIVE ASSESSMENT I :

The examination was scheduled from 16th to 27th September 2023. The steps taken for the success of the exam -

2.2.0. Examination orientation : An examination orientation was held on 13th September 2024, where all the necessary information was shared. This included the examination schedule, timing to be followed, and the general examination protocols.

2.2.1. Examination routine : The examination routine for all classes, from Nursery to Class VIII, was prepared following the standard pattern. It was distributed to the students on 2nd September 2024.

2.2.2. Examination sitting plan : The examination sitting plan has been arranged to ensure a smooth flow during the exam, ensuring that no students from the same class are seated together.

2.2.3. Examination register : A register containing details of the subjects, exam schedules, and student absentees was maintained to ensure accurate record-keeping and facilitate smooth monitoring during the examinations.

2.2.4. Examination admit card : The admit cards were distributed to students on 2nd September 2024. This document contains all the important details of each student and serves as a mandatory requirement for entry into the examination hall. It is essential for all students to bring their admit cards to ensure smooth verification and compliance during the exam process.

2.2.5. Examination attendance chart : The attendance chart is specifically created to record student presence during examinations. Unlike the regular attendance register, this chart focuses solely on exam attendance, ensuring an accurate record of participation for each assessment.

2.2.6. Examination duty chart : The duty chart is maintained to ensure that teachers are assigned to different exam halls on a rotation basis. This systematic approach helps distribute responsibilities evenly among staff members and ensures adequate supervision during examinations.

2.2.7. Summative Assessment I : The Summative Assessment I was conducted from 16th to 24th September 2024 for Nursery to UKG, and from 16th to 27th September 2024 for Classes I to VIII. The examination process went smoothly, with all students participating except for two students from Class VII: Cyclone and Ansuli. The successful conclusion of the exams reflects the effective preparation and organization put in place for this assessment period.

3. EXTRA CURRICULAR ACTIVITIES :

3.1. MASS BIRTHDAY CELEBRATION :

On 2nd September 2024, Oasis Academy celebrated the birthdays of all students and teachers born in September during the morning assembly. Each celebrant received a personalized card and a sweet chocolate treat



as a token of appreciation. The entire school community gathered to sing a heartfelt birthday song, fostering a joyful and inclusive atmosphere. This celebration helped strengthen the sense of belonging and unity among students and staff, making everyone feel valued on their special day.



3.2. TEACHER'S DAY CELEBRATION :

On **5th September 2024**, Oasis Academy celebrated its second **Teachers' Day** with great enthusiasm. Under the guidance of the Teachers' Day Committee, students decorated the Multi Utility Hall and prepared the venue. The event began at 9:00 AM, hosted by Easter Lenfai and Paoginlen Khongsai from Class VIII. After a standing ovation for the teachers, a morning prayer, and a warm greeting from Ginkhomang (Class VIII), students performed a variety of acts. Highlights included a choreography by the Foundation Section, poetry by Vihan Singh (Class V), a duet from Johny and a friend (Class VI), and multiple captivating dances from students across all grades.

The Principal, **Md. Lamtinneng Elizabeth**, delivered an inspiring speech and presented the **Best Teacher Awards** to Md. Rebecca Laldinmawi and Md. Munmi Kalita, presented by **Mr. Mangneo Lungdim**, the Executive Director. The program concluded with speeches of gratitude, a photo session, and a special feast for the staff. The day was filled with joy, appreciation, and memorable performances.



3.3. MODEL UNITED NATIONS CONFERENCE:

The Yasashi Model United Nations (MUN) Conference 2024 was hosted by the Down Town School, Hathisila, Guwahati, from **6th to 8th September 2024**. The conference aimed to bring young minds together to discuss global issues and foster leadership through four key committees: Journalism (ICIJ), UN Human Rights Council (UNHRC), UN Commission on the Status of Women (UNCSW), and Lok Sabha.

16 students from Oasis Academy participated, accompanied by two teachers. Oasis Academy won the **"Most Promising School Award"** and Ms. Chintinkim Kipgen from Class VIII received a **Special Mention** in the ICIJ-P committee.

The event featured a grand opening ceremony with notable dignitaries like Chief Guest **Dr. Amarjyoti Choudhury**, followed by eight committee sessions. The event also included a social gathering on the second day and concluded on 8th September with a closing ceremony where awards were distributed.

The event successfully combined intellectual debates with social engagement, leaving a significant impact on the young participants



3.4. FELICITATION PROGRAM FOR MUN 2024 :

A felicitation program was held at the Multiutility Hall to celebrate Oasis Academy's achievement at the Yasashi Model United Nations Conference 2024, where the school received the Most Promising School Award. Sixteen students, accompanied by two teachers, participated in the event, with Ms. Chintinkim Kipgen of Class VIII earning a Special Mention in the ICIJ-P committee.

The chief guest, Advocate Mr. Armstrong N Sangma, praised the students for their efforts and encouraged them to continue studying diligently and contributing positively to society. He also shared his personal struggles and experiences in accessing education, offering an inspiring testimony. Certificates and gifts were presented to the students and teachers in recognition of their hard work and success.



3.5. WORLD SUICIDE PREVENTION DAY :

On 10th September 2024, Oasis Academy observed **World Suicide Prevention Day** with an event titled **"Changing the Narrative on Suicide"**. The program, attended by students from classes VI to VIII and the staff, began with a welcome address and Introduction to the observation day by Principal **Md. Elizabeth**.

Mr. Sichulo P Apon, the school counselor, delivered a presentation addressing societal stigma and the importance of shifting the conversation around suicide to focus on empathy and support. The event concluded with a Q&A session, promoting mental health awareness and encouraging open dialogue.



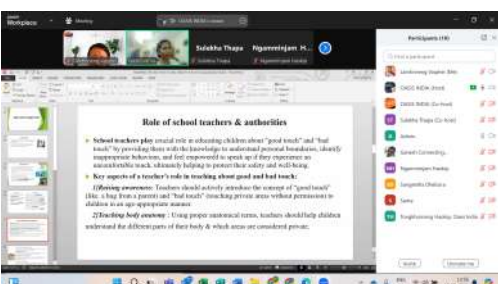
4. PROFESSIONAL CAPACITY BUILDING PROGRAMS :

4.1. POLICY TRAINING :

On 3rd September 2024, Diana Jagtap, HR Manager - Learning and Development at Oasis India, conducted an online training session via Microsoft Teams. The session was aimed at new staff members of Oasis India and focused on essential organizational policies, including Employee Provident Fund (EPF) and Employee State Insurance Corporation (ESIC). Diana covered the key aspects of these policies, providing new employees with a comprehensive understanding of the procedures and benefits available to them as part of the organization.

4.2. TRAINING ON POCSO AND GTBT :

On 18th September 2024, Oasis Academy hosted a Prevention Training Programme focused on the Protection of Children from Sexual Offences (POSCO) Act, 2012, at the Teacher's Room. Led by Christy J, an advocate with expertise in child protection, the session began at 12:30 PM and was attended by 23 participants, including both teaching and non-teaching staff from Oasis Academy and Oasis India. Ms. Sulekha Thapa, Deputy Director of Oasis India, introduced the resource person and set the tone for an engaging discussion. Christy J delivered a comprehensive presentation covering critical topics such as safe touch, unsafe touch, and the roles of educators in preventing child sexual abuse.



The training emphasized the importance of building trust and open communication with students while educating them about personal boundaries and consent. Participants were actively engaged throughout the session, contributing to discussions and sharing insights. Christy J also presented a short film titled "Komal," which highlighted the

realities of child sexual abuse, and provided essential resources such as helpline numbers. The feedback indicated that the training was not only informative but also instrumental in equipping staff with the knowledge to recognize and address potential abuse cases effectively. Overall, the session was deemed a success in enhancing awareness and understanding of child protection issues within the school community.

4.3. WORKSHOP ON INTELLECTUAL DISABILITIES:

On 16th September 2024, Oasis Academy conducted a workshop titled “Understanding Intellectual Disabilities, Child Developmental Stages, and Addressing Substance Abuse in Schools” at the Teachers' Common Room. The session, led by Mr. Letkhoson, an Academic Dean and Assistant Professor at Kanggui Christian College, took place from 1:30 PM to 2:30 PM and was attended by both teaching and non-teaching staff.

The workshop provided valuable insights into the complexities of intellectual disabilities and the various developmental stages children go through. Mr. Letkhoson emphasized the importance of recognizing these stages to effectively support students in their learning environments. Additionally, the discussion on addressing substance abuse in schools was particularly relevant, offering strategies for early intervention and support. Overall, the workshop enriched the staff’s understanding and approach to supporting all students, fostering a more inclusive and responsive educational atmosphere.



4.4. OASIS INDIA POLICY TRAINING : ALL STAFF

On 23rd and 24th September 2024, Oasis Academy conducted a training session for all teaching and non-teaching staff, led by Mr. Mangneo Lungdim, Executive Director of Oasis India. Held in the Teacher’s Common Room from 1:00 PM to 2:30 PM, the training focused on the **Disciplinary Code of Conduct and the 9 Habits**, as well as the **Staff Emergency Fund**.

Mr. Mangneo underscored the importance of the Disciplinary Code in promoting professional conduct within the school environment. He also elaborated on the 9 Habits as foundational values that contribute to a positive workplace culture. Furthermore, details about the Staff Emergency Fund were provided, emphasizing its purpose in

assisting staff during unforeseen circumstances. At the conclusion of the training, all staff members signed the Conflict of Interest undertaking, reinforcing their commitment to the ethical standards and policies of the organization.



5. MONTHLY OVERVIEW :

- 5.1. New official email was created for new staff on 2nd September 2024.
- 5.2. Documentation, NOC are collected for School registration process.
- 5.3. Website development/update is done once/twice a week with the help of Oasis India communication In-charge, Mimin Kipgen.
- 5.4. A school Introduction video for the initiation of penpal was created and shared with Oasis Academy, Oldham.
- 5.5. Facebook and YouTube are updated timely by the media team.
- 5.6. The work delegation meeting was initiated in the morning so that it becomes a regular practice among the administrative staff
- 5.7. Section head quarterly meeting was held on 21st September 2024.
- 5.8. Pink book is checked regularly.
- 5.9. Habit Champion excel sheet was created and shared among the teachers, this time teachers are encouraged to provide the reason why they have selected the particular student.
- 5.10. Conflict of Interest (COI) was signed by all the OA staff.
- 5.11. To ensure a safe and secure environment at Oasis Academy, several committees have been formed, each with a dedicated focus on addressing key issues related to student well-being and safety. Below are the committees and their members:

1. Grievance Redressal Cell & Internal Complaints Committee (ICC) for Sexual Harassment (Women's Committee)

Lead: Md. Rebecca

Members: Sir Letkhongam, Sir Santa Sonar, Miss Vahneichin, Ms. Rijumoni Rabha

2. Disciplinary, Safety & Security, and Anti-Bullying Committee

Lead: Ms. Merina

Members: Md. Munmi Kalita, Sir Jangminthang, Sir Ngamminjam, Sir Pitar Marak

3. Health and Wellness & Child Protection Committee

Lead: Sir Sichulo P Apon

Members: Ms. Vahnunem, Ms. Moniprova Pegu, Sir Lemlalthang

These committees play a vital role in fostering a safe and supportive school environment for all.

5.12. On 17th September 2024, teachers from Oasis Academy visited the Oasis Community Empowerment Project (CEP) in Meghalaya, where they collaborated with local tutors to strengthen the educational ties between the academy and the CEP. The visit was led by Mr. Henminthang, Project Lead/Manager, who introduced the program.

Miss Rijumoni Rabha highlighted Oasis India's "9 Habits," while Miss Kim Ruby Suantak spoke about the organization's core values. Madam Rebecca offered insights into creating effective lesson plans and fostering a healthy learning environment. The teachers also visited Timbokgre Village, engaging with local volunteers and students, furthering their knowledge-sharing efforts to improve educational outcomes. The visit marked a step forward in collaboration between Oasis Academy and the local community.



6. RECOGNITION & AWARDS :

6.1. MOST PROMISING SCHOOL AWARD:

On 8th September 2024, Oasis Academy received the prestigious "Most Promising School Award" at the Yasashi Model United Nations (MUN) Conference 2024, organized by the Yasashi Foundation at Down Town School, Hathisila, Guwahati. The award recognized the school's dedication, commitment to academic excellence, and unwavering support for its students. In recognition of this achievement, the school was presented with a trophy and a certificate, marking a proud moment for the entire school community.



6.2. INDIVIDUAL AWARD :

On 8th September 2024, the closing day of the Yasashi Model United Nations

(MUN) Conference 2024, held from 6th to 8th September at Down

Town School, Hathisila, Guwahati, Oasis Academy celebrated a remarkable achievement.

Ms. Chintinkim Kipgen from Class VIII received a Special Mention in the MUN ICIJ-

Journalism and Photojournalism committee, recognizing her exceptional contributions. We

extend our heartfelt congratulations to her for this well-deserved honor.



6. UPCOMING EVENTS :

OCTOBER

2	GANDHI JAYANTI
5	CLUB ACTIVITIES
9	PTM/LAST WORKING DAY BEFORE HOLIDAYS
10-20	DURGA PUJA
17	KATI BIHU
21	TEACHER'S TRAINING PROGRAM/ARRIVAL OF BOARDERS
22	SCHOOL REOPENS AFTER PUJA HOLIDAYS
25	LBB : NUR, LKG, UKG; THEME : MY TRADITION, MY CULTURE
26	INTERACTION/PROFESSION DAY
31-3 NOV	DIWALI