

**2024**  
—  
**2025**

 **SCHOOL**  
**MONTHLY**  
**REPORT**

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**MAY**

Submitted on : 01/06/2024

Report submitted by  
**Lamtinneng Haokip**  
Principal  
**OASIS ACADEMY**

# INTRODUCTION :

Greetings!

May was a month filled with significance and celebrations. We began the month by honoring the hard work and dedication of workers around the world on International Labour Day, followed by exciting Club Activities on the 4th of May. The highlight of the month was our vibrant Kindergarten Colourful Week, which took place from the 13th to the 17th of May. Our kindergarten children enthusiastically participated in a variety of activities, embracing creativity and diversity throughout the week. On the 18th of May, our Sports Club organized a series of activities, promoting teamwork, sportsmanship

I would like to extend my heartfelt gratitude to everyone who contributed to making these events successful. Your enthusiasm and support are truly appreciated.

As we look forward to the month of June, let us carry forward the spirit of learning, growth, and community that defines our school.

Warm regards,

Lamtinneng Haokip  
PRINCIPAL  
Oasis Academy

## 1. STATISTICS :

### 1.1. Enrollments -

| OASIS ACADEMY                                |      |          |       |       |          |       |       |          |       |
|--|------|----------|-------|-------|----------|-------|-------|----------|-------|
| 2024-25 ADMISSION RECORD as of 31st May 2024 |      |          |       |       |          |       |       |          |       |
| CLASS  | BOYS |          |       | GIRLS |          |       | TOTAL |          |       |
|  | DS   | Boarders | Total | DS    | Boarders | Total | DS    | Boarders | Total |
| NURSERY                                      | 3    | 0        | 3     | 5     | 0        | 5     | 8     | 0        | 8     |
| LKG  | 5    | 0        | 5     | 1     | 0        | 1     | 6     | 0        | 6     |
| UKG  | 5    | 0        | 5     | 5     | 0        | 5     | 10    | 0        | 10    |
| I  | 3    | 0        | 3     | 5     | 0        | 5     | 8     | 0        | 8     |
| II   | 1    | 0        | 1     | 6     | 0        | 6     | 7     | 0        | 7     |
| III  | 8    | 0        | 8     | 6     | 0        | 6     | 14    | 0        | 14    |
| V  | 6    | 1        | 7     | 3     | 3        | 6     | 9     | 4        | 13    |
| VI   | 8    | 1        | 9     | 6     | 0        | 6     | 14    | 1        | 15    |
| VII  | 7    | 2        | 9     | 4     | 2        | 6     | 11    | 4        | 15    |
| VIII   | 4    | 2        | 6     | 4     | 1        | 5     | 8     | 3        | 11    |
| IX<br>(CARMEL)                               | 0    | 9        | 9     | 0     | 0        | 0     | 0     | 9        | 9     |
| TOTAL  | 50   | 15       | 65    | 45    | 6        | 51    | 94    | 21       | 116   |

**1.2. Total working days (including Saturdays) - 16 days**

**1.3. Holidays - 4 days**

**1.4. Theme of the month - Patient**

**1.5. Circulations : 3 nos**

**1.6. New Teachers/Staff joined -**

i. Sichulo Apon : Warden cum Chaplain - 16th May 2024.

**1.7. No. of staff meetings conducted-**

**i. Teachers : 4**

**ii. Director - 3**

liii. Hostel warden : 3

Iv. Adm & Accounts : 3

V. Mess committee : 1

Vi. Hostel boys : 1

**1.9. No. of staff Interviews attended - NA**

**1.10. Value of the month : Respect, Resilient & Inspire**

**1.11. Teachers attendance/absent record :**

| Sl.no. | Date           | Name          | No. of days |
|--------|----------------|---------------|-------------|
| 1      | 08-05-24       | Miss Marina   | 1           |
| 2      | (13 - 17 June) | Miss Marina   | 5           |
| 3      | 13-05-24       | Miss Kim Ruby | 1           |
| 4      | 14-05-24       | Md. Munmi     | 1           |
| 5      | 20-05-24       | Miss Rumi     | 1           |
| 6      | (21 - 22 June) | Miss Kim Ruby | 2           |

## 2. ACADEMIC HIGHLIGHTS :

### 2.1. HABIT CHAMPION :

We are pleased to announce that on May 2nd, 2024, we awarded our first Habit Champion of the month April. The **theme for April was Forgiving**, focusing on the Oasis Academy ethos/9 habits of "Forgiving." Mr. Nijwm Basumatary, father of Esther Basumatary from Class UKG, presented the badges of honor and certificates. Throughout April, students reflected on the importance of forgiveness and its impact on their lives and relationships. Various activities related to forgiveness were implemented daily in classrooms. Continuing with our "Theme of the Month" initiative, this month May, our focus was on instilling **the value of Patience**. Daily reflections, discussions, and activities are designed to help students and staff understand and practice patience.

The following are the winners of the Habit Champion of the Month. They are:

NURSERY : Chandini Sangam

LKG : Sidhartha Rabha

UKG : Pankhi Rabha

CLASS I : Angshuman Pradhan

CLASS II : Meghna Rabha

CLASS III : Mazoni Pervin

CLASS V : Alprina sangma

CLASS VI : Deepjyoti Daimary

CLASS VII : Parvish Rabha

CLASS VIII : Letjakhan Vaiphei



## 2.2. FA 1 EXAMINATION SCHEDULE :

The schedule for the Formative Assessment 1 (FA 1) has been drafted. The examinations are set to commence on 24th June and will continue until 3rd July. The detailed exam routine will be distributed to students on 3rd June.

## 2.3. ORIENTATION ON EVALUATION CARD ENTRY :

Orientation on evaluation card entry : On 31st May 2024, an orientation session on evaluation card entry and data calculations was conducted for all teachers. Teachers were guided through the new protocols, with a focus on efficient data entry techniques and precise calculation methods.

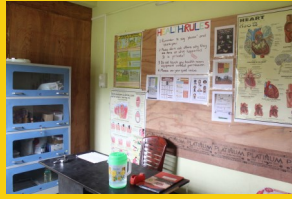
## 3. FACILITIES UPDATE :

### 3.1. COMPLETION OF RENOVATION WORKS :

The Science Laboratory, Infirmary, and Counselor's Office have been reinstated to their original locations. The construction, which commenced on 6<sup>th</sup> May 2024, was completed on May 13th, 2024. These facilities are essential for the smooth functioning of our school, ensuring that our students have access to a well-equipped science laboratory, medical assistance at the infirmary, and counseling services when needed.

### 3.2. SCIENCE LABORATORY & INFIRMARY SET UP :

On 18th May 2023, the infirmary and science laboratory were successfully set up. The infirmary has all medical emergencies and provide healthcare services to students. The science laboratory is outfitted with static model or human organs, charts and few experiment products, to enhance the learning experience and support practical science education. These new additions are significant improvements to the school infrastructure, contributing to better health and educational outcomes for our students.



### 3.3. CORRIDORS FRAME PROJECT:

The Frame Project commenced on 21st May 2024. The project's aim was to create a more learning-friendly school environment. To achieve this, each classroom floor was adorned with hand-made frames featuring Indian and Assamese freedom fighters, Nobel Prize winners, and prominent social figures in various fields. These frames were crafted using recycled materials by students during their activity periods. This initiative not only enhanced the educational atmosphere but also promoted environmental sustainability and student creativity, fostering a sense of pride and inspiration within the school community.



## 4. EXTRA CURRICULAR ACTIVITIES :

### 4.1. SCHOOL CLUBS ACTIVITIES :

School Club Activities was held on 4th May 2024, featuring both organic and hybrid sessions. The organic session includes Maths, Science, Dancing & Singing, Art & Craft, and the Eco club. During this session, each club engaged its members in various activities related to their respective fields. Students had the opportunity to explore and enhance their skills in their chosen club.

It was later followed by the hybrid session, where students from different clubs had the chance to experience activities from other clubs. The Science and Maths clubs took the lead in organizing this session. They engaged students from other clubs in a variety of interactive and educational activities, providing them with a hands-on experience of the scientific and mathematical concepts they learn in class.

The hybrid session aimed to broaden students' horizons and foster interdisciplinary learning. It provided students with a unique opportunity to explore new interests and gain insights into different fields of study. The event was a great success, promoting collaboration, creativity, and learning among students.



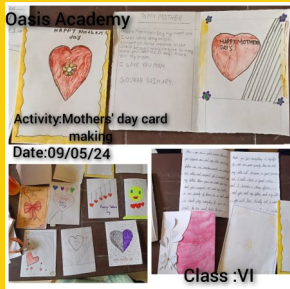
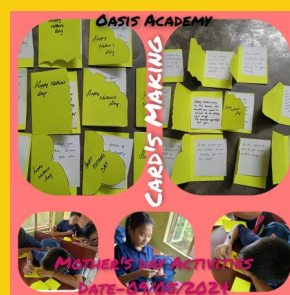
## 4.2. MASS BIRTHDAY CELEBRATION :

On May 8th, 2024, Oasis Academy initiated a new tradition of celebrating birthdays in general. As part of this initiative, all students and staff members whose birthdays fell within the month were invited to a special assembly. During the assembly, each celebrant was presented with a birthday card and a chocolate. The students sang birthday songs, adding to the festive atmosphere. This new approach to birthday celebrations fosters a sense of community and inclusivity within the school, allowing everyone to come together to celebrate each other's special day.



## 4.3. MOTHER'S DAY ACTIVITY :

During the activity period on May 6th, 2024, students were encouraged to create birthday cards for their mothers in honor of Mother's Day. The students enthusiastically participated in the activity, showcasing their creativity and love for their mothers. With colorful papers, markers, and stickers, they crafted beautiful and heartfelt cards, expressing their gratitude and love for their mothers. The activity not only provided an opportunity for students to showcase their artistic skills but also helped foster a sense of appreciation and affection towards their mothers.



#### 4.4. COLOURFUL WEEK :

From 13th to 17th May 2024, the kindergarten section celebrated Colourful Weeks with great enthusiasm. Each day was dedicated to a different primary colour theme, including red, yellow, and blue. The children participated in a variety of engaging activities such as cake cutting, painting, drawing, dancing, and singing. These vibrant and interactive activities not only brought joy to the young learners but also enhanced their understanding of colours and creativity. The event was a resounding success, leaving the children with delightful memories and a deeper appreciation for the world of colours.



## 4.5. SPORTS CLUB :

On 18th May 2024, the sports club held a diverse and engaging activity day. The event began with an assembly and drill session to energize participants. Separate football sessions for boys and girls promoted confidence and teamwork. After a lunch break, the focus shifted to cricket, emphasizing batting, bowling, and sportsmanship. Indoor games such as table tennis, carrom, and chess provided both physical and strategic challenges. The day concluded with a final drill session, reinforcing the exercises and values learned. Overall, the event was a success, fostering fitness, teamwork, and strategic thinking among all participants.

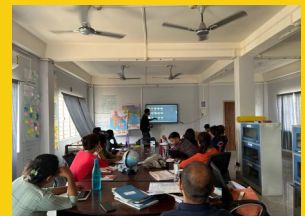


## 5. PROFESSIONAL CAPACITY BUILDING PROGRAMS :

### 5.1. TEACHERS' ORIENTATION :

Report on Smartboard Training : On the 3rd of May 2024, a training session on operating the newly installed smartboard from AI enterprise Brios was conducted in the teachers' common room. The session, led by Engg Nahid Kaiyum and Kamakhya Chaudhary, was attended by 19 participants, including 12 teaching staff and 7 non-teaching staff. The training focused on familiarizing participants with the smartboard's features, particularly emphasizing its utility in hybrid learning environments. Moreover, the trainers demonstrated how the smartboard can be seamlessly connected with smartphones for enhanced teaching experiences.

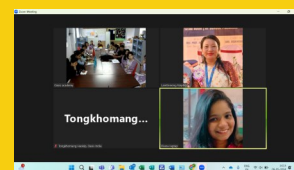
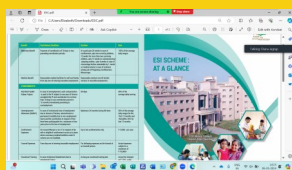
The training session promises to greatly benefit teaching staff by simplifying teaching procedures and providing students with a clearer understanding of their lessons through visual aids. Additionally, it ensures that educators stay abreast of technological advancements, thereby enhancing their teaching capabilities.





## 5.2. TRAINING ON OASIS INDIA COMPLIANCES :

On May 6th, 2024, a comprehensive training session on Oasis India compliances was conducted in the Teachers' Common Room. The session was facilitated by Diana Jagdap from HR Oasis India. The focus of the training was on pension benefits and eligibility criteria. Employees were briefed on the various benefits available to them, including medical, sickness, maternity, disablement, dependents, and funeral benefits. Additionally, details about Atal Bimit Vyakti Kalyan Yojana (ABVKY) and other related benefits were discussed in detail. The session was interactive, allowing participants to raise queries, and all attendees were instructed to submit their personal and dependents' details for enrollment in the benefits program. Overall, the training was successful, and participants found it highly beneficial.



## 6. MONTHLY OVERVIEW :

- 6.1. ESIC & EPF excel sheet of staff & family details were created.
- 6.2. Mother's Day video, the students wishing their mothers video was recorded and uploaded in Youtube on 8th May 2024.
- 6.3. Website development/update is done once/twice in a week with the help of IT In charge Mimin Kipgen.
- 6.4. Syllabus excel is monitored closely.
- 6.5. Facebook and YouTube is updated timely by the media team.
- 6.6. School Track suits were received on 8th May 2024.
- 6.7. Mother's day video was recorded for Oasis India and submitted on 8th May 2024.
- 6.8. Passport photography for school ID card was done on 9th May 2024.
- 6.9. Pink book is checked regularly.
- 6.10. Habit Champion excel sheet was created and shared among the teachers on 20th April 2024.
- 6.11. Admission detail record has been made in excel sheet.
- 6.12. Students & Parents details and documentation was done from 8th-15th May 2024.
- 6.13. Evaluation card was developed and printed.
- 6.14. Track Suits and half pants were received on 18th May 2024.
- 6.15. New staff official e mail has been created on 21st May 2024.
- 6.16. Students pass one badge each was added to the teachers on 21st May 2024.
- 6.17. Child Protection Policy (CPP) was signed by all the new staff.
- 6.18. Sir Letkhongam Haokip was relieved from Warden's position on dated 21 May 2024.
- 6.19. OA Appointment letters were given out on 29th May 2024.
- 6.20. Contributed story for Oasis Global News letter

## 7. UPCOMING EVENTS :

### JUNE

|           |   |
|-----------|---|
| 1         | INTERACTION/PROFESSION DAY; SPORTS ACTIVITIES                             |
| 5         | WORLD ENVIRONMENT DAY   |
| 7         | LBB : NUR,LKG,UKG; THEME : FREEDOM FIGHTER/ISSUE OF ADMIT CARD FOR FA – 1 |
| 15        | CLUB ACTIVITIES   |
| 17        | ID-UL-ZUHA  |
| 21        | INTERNATIONAL YOGA DAY  |
| 24-3 JULY | FORMATIVE ASSESSTMENT – I: CLASS NUR – CLASS VIII                         |

