

# ACTING PRINCIPAL'S REPORT

## (for the month of November)

### 1. STATISTICS :

#### 1.1. Enrollments -

	CLASS	BOYS	GIRLS	TOTAL
1.	NURSERY	4	4	8
2.	LKG	2	6	8
3.	UKG	2	6	8
4.	I	4	3	7
5.	III	5	4	9
6.	IV	8	4	12
7.	V	7	3	10
8.	VI	2	3	5
	TOTAL =	33	33	67

**1.2. Total working days (including Saturdays) - 23 days**

**1.3. Holidays - 1 day**

**1.4. No. of staff meetings conducted - 4**

**1.5. New Teachers/Staff joined -**

- Daniel Sona, Office Assistant
- Mrinal, Account Executive

**1.6. Theme of the month - Hopeful**

### 2. TEACHING & LEARNING :

**2.1. Class-room managements :** Orientation was given to the teachers on classroom management like where to stand while teaching, how to overpower the class. The teachers are coping for the same.

**2.2. Black-board works :** Blackboard which is one of the most essential part of teaching and learning. Teachers are given a format on how to use blackboard, the important details to be displayed on the board.

**2.3. Lesson Plan Orientation :** Lesson plan format are checked and reviewed. Necessary advice are given with respect to different subjects.

**2.4. One-2-One sessions :** Confine interaction was held with individual teachers on 17 and 18 in their off-periods to understand their capabilities, needs, concerns and a foreplans.

**2.5. TLMs :** Teaching and Learning materials which is very crucial in executing Teaching and Learning. The teachers of respective subjects are asked to list down the materials synced with their teaching topics. According the TLMs are acquired.

**2.6. Introduction of Theme of the Month & Thought of the day :** As the Oasis India takes over the school, it is very important for the whole school to be well versed with the school visions, missions and 9 habits. Keeping in mind of all those, the theme of the month is introduced. Basing on the theme, each day new thoughts is implemented.

Thought of the Month **November : HOPEFUL**

Date	Thoughts
14	"Hope is being able to see that there is light despite all of the darkness." —Desmond Tutu
15	"Learn from yesterday, live for today, hope for tomorrow. The important thing is not to stop questioning." —Albert Einstein
16	"Listen to the mustn'ts, child. Listen to the don'ts. Listen to the shouldn'ts, the impossibles, the won'ts. Listen to the never haves, then listen close to me ... Anything can happen, child. Anything can be." —Shel Silverstein.
17	"Fear never builds the future, but hope does." —Joe Biden
18	"There is some good in this world, and it's worth fighting for." —J.R.R. Tolkien.
20	"When we love, we always strive to become better than we are. When we strive to become better than we are, everything around us becomes better too." —Paulo Coelho.
21	"Hope is the last thing ever lost." —Italian proverb.
22	"But I know, somehow, that only when it is dark enough can you see the stars." —Martin Luther King, Jr.

Date	Thoughts
23	"You cannot swim for new horizons until you have courage to lose sight of the shore." —William Faulkner
25	"Hope is that thing inside us that insists, despite all the evidence to the contrary, that something better awaits us if we have the courage to reach for it and to work for it and to fight for it." —Barack Obama.
28	"In a time of destruction, create something." —Maxine Hong Kingston.
29	"The very least you can do in your life is figure out what you hope for. And the most you can do is live inside that hope. Not admire it from a distance but live right in it, under its roof." —Barbara Kingsolver.
30	"Hope is outreaching desire with expectancy of good. It is a characteristic of all living beings." —Edward S. Ame.

### 3. ASSEMBLIES :

**3.1. Indoor Assembly :** As the school veranda cannot accommodate the entire students under shade, it was decided to start the assembly in the 2nd floor hall.

**3.2. Assembly sequences :** The assembly sequences was introduced which is to be followed on Mon, Wed and Fri.

#### ASSEMBLY ORDER

Class/Sec : ..... C/Teacher : .....

Host .....  
Morning Prayer .....  
Inspiration Quote .....  
Thought of the day.....  
National Pledge.....  
Word of the week.....  
Special performance by the students.....  
Current New/Updates.....  
Birthday Celebrants.....  
Announcement/Information.....  
National Anthem.....

**3.3. Assembly procedures :** The assembly is lead in turns class-wise. Class 6 on Monday, Class 5 on Wednesday and Class 4 on Thursday.

**3.4. Assembly discipline :** The assembly discipline is instructed to the students on how to stand when National Anthem is sang, how to make line etc.

### 4. TEACHERS' TRAINING/INTERACTIONS :

**4.1. Training on Ethos and Values :** Two sessions (November 5 2022 and November 18 2022) on training about Ethos and Values are conducted for the teachers with Jill Rowe, Director of Ethos and Formation for Oasis.

**4.2. Training on goal settings and capabilities frameworks :** Two sessions (November 30 2022 and December 1 2022) on training about goal settings and capabilities framework were held with Sulekha Thapa, Deputy Director, Oasis India.

**4.3. Discussions :** Monthly discussions with Jane Currell was held on November 23 2022. The discussions includes Marking system, Building safe learning environment and values.

### 5. EVENTS/CELEBRATIONS :

**5.1. Sports Day :** Every 1st and 3rd Saturdays are exercised as sports day.

**5.2. Children's Day :** On 14th Nov 2022 , Children's Day was celebrated at Oasis Academy Multipurpose Hall, the program was chaired by Mr. Hentinthang, Community Social Worker. Presentation were given to each of the students by their respective class teacher. The program was fun and filled with laughter all the Children's present had a memorable experience. A speech on Children's Day was given by Md. Lamtinneng, Principal which was really inspiring as it invokes the essence of Childhood in a person's life. It was a very successful event, after the program refreshments were served to the students.

**5.3. Drawing Competition :** The Drawing competition was conducted on 19th November 2022 from Nursery till Grade VI. The topics for the higher grade was about the 9 habits and ethos. All the students participated keenly.

**5.4. Formative Assessment-3 :** The students had their Formative Assessment-3 exam from 21st November 2022 to 30th December 2022.

**5.5. Investors Meet :** The Investors meet was held 3rd December 2022. The SMT reached the school campus on 29th November 2022 and left on 4th December 2022.

## **6. GENERAL UPDATES/ACTIVITIES :**

- 6.1. Nursery curriculum is set and is kept under further modifications.
- 6.2. Computer lab is set up.
- 6.3. Teachers' laptop and desktop is procured.
- 6.4. Wall flyers/flex is fixed on the walls and two standing board is made.
- 6.5. School Brochures of 300 copies is developed and distribution started.
- 6.6. Prospectus soft copy is ready and is given to the publishing house for further designing and printing.
- 6.7. Website update is going on simultaneously with the update in the school with the help of Mimin Kipgen.
- 6.8. Uniform deals is going on and further discussion is pending.
- 6.9. Smart board display has been made in the school by the Maxhub company, further explore is going on.
- 6.10. Grievance cell, events committee, photographer is created to be active till march 2023.
- 6.11. Nursery class painting is still under progress.
- 6.12. Interviews slots of two time attended and report of the same is delivered to HR.

## **7. MAINTENANCE :**

- 7.1. Benches in class 3
- 7.2. Tables required for 5 classes
- 7.3. Dustbins required for all the classes.
- 7.4. Clock is needed in all the classes

## **8. AFOREPLAN :**

- 8.2. PTM** - Class wise PTM is scheduled for 12 the December and instructions for the same is given to all the teachers, circulations about the PTM is distributed on 6th December 2022.
- 8.3. Advent Christmas celebration** - Teachers recreation and Advent Christmas celebration will be on 17th December 2022.
- 8.4. Annual Sports** - Annual Sports is scheduled on 15th and 16th December 2022. The school has its own sports committee and the sports will be held on the school premises.

THANK YOU !

Report submitted by,  
**Lamtinneng Haokip**  
**Acting Principal**  
**Oasis Academy**